

Early Years Collective Referral Form



“Supporting vulnerable families to give their children the best possible start in life through early intervention, a holistic ‘whole family’ approach and partnership working.” Our Shared Vision

The Cottage Family Centre, Home-Start and Fife Gingerbread are all established voluntary sector organisations with excellent reputations and experience supporting families. This service will be available Fife wide to support families with identified wellbeing concerns (children aged 0-8 years) offering support to meet the needs of families facing multiple and complex challenges.

For the Attention of:	Early Years Collective
Please indicate which locality in Fife you require:	
Referrer information:	Organisation: Name: Position: Contact Number: Email Address:

Criteria for Service:	Yes	No
Is there a child(ren) aged 0-8 years living within in the family unit?		
Have well-being concerns been identified?		
Is the family in need of urgent/crisis support?		
Are any of the children within the family placed on the child protection register? (If Yes, please give details below)		
Are any of the children within the family looked after? (If Yes, please give details below)		
Where practical and emotional support is needed in identified areas to address families wellbeing concerns; these are the indication areas where the family may require targeted family support: <ul style="list-style-type: none"> • Improving structure, boundaries and routines in the home • Understanding child development i.e. ages and stages • Developing positive interactions with child(ren) • Providing a safe and stable home environment • Decreasing social isolation • Practical help/support with nutrition • Practical help/support with budgeting • Assistance accessing education/employability opportunities 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Have you informed the named person/lead professional of this referral?	Yes/No
Has the parent/carer consented to this referral to the Early Years Collective?	Yes/No
Is the parent/carer aware it will be discussed at an allocation meeting?	Yes/No

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Please complete this form to make a referral to us for early years/family support.

Details Main Parent/Carer:	Full Name: Date of birth: House/Flat No: Street: Town: Postcode: Home telephone: Mobile: Relationship to children:
Details of other adults living within the family home:	Full Name: Mobile: Relationship to children:

Please list ALL children in the family

Name of Child	Date of birth	School/Nursery attended

Emergency Contacts for Family	1) Name: Address: Contact No: Relationship to family: 2) Name: Address: Contact No: Relationship to family
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Referrer signature: _____

Date:

Please return this form by email to one of the partners below:

administration@thecottagefamilycentre.org.uk

admin@homestartkirkcaldy.org.uk

info@fifegingerbread.org.uk

This referral will be considered at the next allocation meeting and a representative from the allocated organisation will be in contact to confirm the support to be offered.

Internal Use Only:

Referral received by:

Date received:

Referral accepted:

Referral declined:

Organisation referral assigned to:

 The Cottage Family Centre

 Home-Start

 Fife Gingerbread